

PROCEEDINGS OF THE BROWN COUNTY
BENEFITS ADVISORY COMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Benefits Advisory Committee was held on Thursday, September 13, 2018 at 2:00 pm in Room 650 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jill Bomkamp, Jim Dagneau, Michael Keon, Bree Madison, Sherry Officer, Louise Pfothenhauer, Erik Pritzl, Dan Process, John Vander Leest, Janelle Walton, and Supervisor Megan Borchardt.

EXCUSED: Supervisor Pat Moynihan, Jr.

1. Call meeting to order.

The meeting was called to order by Chair Louise Pfothenhauer at 2:03 pm.

2. Roll Call.

Roll call was taken. John Vander Leest arrived at 2:08 pm. Erik Pritzl left at approximately 3:00 pm.

3. Approve/Modify agenda.

Motion made by Michael Keon, seconded by Janelle Walton to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Approve/Modify Minutes from August 30, 2018.

Motion made by Michael Keon, seconded by Sherry Officer to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

5. Get update and discuss results of Admin and Exec Committee September meetings as they regard benefits changes for 2019.

Janelle Walton, Sherry Officer, Michael Keon and Jim Dagneau provided a summary regarding the Benefits Advisory Committee's recommendation, which was presented to the 09-10-18 Executive Committee. Presentation was given during "Comments from the Public".

Note: A resolution prepared by Human Resources and approved by the Administration Committee was also presented to the Executive Committee for approval (i.e., Resolution Approving Health Insurance Plan Related Changes During the 2018 Calendar Year). See attached resolution. Changes were made to the resolution with a request to bring back options for the remainder of the resolution. See attached minutes from the 09-10-18 Executive Committee meeting and the 09-05-18 Administration Committee meeting.

No action taken.

6. Continue discussion about the structure and procedures of this committee.

The purpose and responsibilities of the Benefits Advisory Committee were discussed. Some of the questions /issues discussed were as follows:

- How should issues/recommendations, made by the Benefits Advisory Committee, be reported to the Executive Committee?
- How should information from the Benefits Advisory Committee be shared with employees?
- Benefits consultant (Associated).
- Paid versus unpaid committee members.
- Who has voting powers among the Benefits Advisory Committee members?

Motion made by John Vander Leest, seconded by Michael Keon to request to the Brown County Executive Committee to have a standing agenda item for the Benefits Advisory Committee (BAC) going forward. Vote taken. **MOTION CARRIED UNANIMOUSLY**

7. **Schedule next meeting.**

The next meeting was scheduled for September 20, 2018 at 2:00 pm.

8. **Adjourn.**

Motion made by John Vander Leest, seconded by Jill Bomkamp to adjourn at 3:35 pm. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Dan Process

Secretary